



TANGANYIKA CHRISTIAN REFUGEE SERVICE

February 8, 2024

VACANCY ADVERTISEMENT

Position	Area Facilitator (1 post)
Reports to	Project Leader
Job Location	Ngara, Kagera
Applications Deadline	20th February 2024

Background:

Tanganyika Christian Refugee Service (TCRS) used to be the Field Program of the Lutheran World Federation Department for World Service (LWF/DWS), carrying out programs of humanitarian, relief, and development activities with refugees and marginalized poor people in Tanzania. However, in 2006 the organization was localized and registered as a Local NGO in Tanzania.

The Primary functions of TCRS are to carry out humanitarian, relief and development works in Tanzania. Currently, TCRS works in Humanitarian, Emergency Response, Relief, and Community Empowerment Programs with both refugees and local communities in various parts of Tanzania.

Applications are invited from suitably qualified and competent Tanzanian candidates to fill the vacant post in TCRS Ngara Community Empowerment Project in Ngara District in Kagera region

Major Duties and Responsibilities;

- To plan and conduct regular trainings to Village Animators as per the work plan.
- Facilitate work to the target communities on aspects that will build community resilience to climate change Mitigation and Adaptation, Gender equality, inclusiveness of vulnerable and marginalized groups in order to create a positive change to improve their quality of life.
- Facilitate the formation Community Based Organizations (CBOs) and liaison with them for funding sources



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- Ensure all necessary data are collected and booked for CEP Project leader analysis for internal project monitoring and evaluation.
- Maintain basic data/information of your particular area/villages, at the same time updating them regularly.
- Assist village Authorities/groups to establish by laws and obtain legal entities based on the type of groups. WASH, Climate change mitigation and adaptation training and follow-up should be given priority in your area/villages.
- Collaborate and maintain good working relations with other stakeholders (Government, Religious Institutions, NGOs and Community Based Organizations)
- Promote project through stories, articles and other PR activities, ensure implementation of TCRS visibility strategy.
- To supervise Village Animators direct to execute daily works/ project activities in conjunction with Village leaders.
- Make close follow-up on the project inputs (technical/material/or skill) and produce reports. That is, maintain record of project properties assigned to you for the implementation of the project as well as inputs provided.
- Ensure that monthly/quarterly/annually progress reports and other reports as required by the organization are prepared and submitted timely to the Project leader.
- Engage in resource mobilization to ensure securing resources and support to meet community needs,
- Do any other job as she/he will be assigned by Project Leader.

Required Qualification, competences and Skills:

- Tanzanian National with a Bachelor Degree or Diploma in Community Development, Planning and Community Development or other Social Science related courses, Agriculture, Livestock and environmental sciences from a recognized learning institution.
- Experience of working in the NGO Sector,
- Willing to work and live in remote Areas,
- Solid knowledge of community empowerment techniques
- Working experience of at least 2 years in the same/similar capacity.
- Excellent communication and interpersonal relations skills.
- Good command in English and Kiswahili (speaking and writing)



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- Computer literate
- Able to ride a motorcycle and possess a valid driving license.

Age Limit: Not above 35 years.

Remuneration Packages:

Attractive and basing on the Current TCRS Salary Structure/Partnership Agreements

Mode of Application

Applications attached with CVs, Copy of certificates and awards should be addressed to: -

Project Leader

TCRS Ngara CEP

P.O.Box. Box 159

NGARA

Email: tcrsngara@gmail.com

Deadline for application is Tuesday **20thFebruary, 2024 at 16.00 PM**. Only shortlisted candidates will be contacted. Applicants who are not called for an interview may assume that they have not been qualified.

**TCRS IS AN EQUAL OPPORTUNITY EMPLOYER. QUALIFIED WOMEN ARE
HIGHLY ENCOURAGED TO APPLY**

TCRS is a Member of the Action by Churches Together

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